Saginaw Conservation District

178 N. Graham Rd, Saginaw, MI 48609 – 989.781.1720 x5 – saginawcd@gmail.com

Minutes

Regular Monthly Board Meeting
April 16, 2019 – 5:30 pm

1. Call to Order
   - The regular meeting of the Saginaw Conservation District Board of Directors was called to order at 5:36 pm on Wednesday, April 16, 2019 in the Saginaw Conservation District office by Chairman, Rachael Ramirez.
2. Pledge of Allegiance
   - Members recited the Pledge of Allegiance
3. Roll Call
   a. **Board:** Rachael Ramirez, Marcia Kendall, ~~John Dusek~~, Don Schluchter, Ed Meisel
   b. **District Staff:** Nadene Berthiaume, Joel Leland, Darci Fabus, JoAnn Stork
   c. **Guests:** none
4. Approval of Agenda and Additions
   - add "Call boat tour Guy" to special orders, Don

Motion by Ed, second by Marcia to approve Agenda with additions, motion carried.

5. Special Orders
   a. Public Comment
      - none
   b. Call boat tour guy
      - Conference called got info about tours, cost, and tour options to use for field day and other public education & political education events
      - Mid summer is best for Algae Bloom, corporate events 10 head per ride, $300, he is willing to work with us on tour and time to get more in and less price
      - He has 22 ft boat, fits 10 head comfortably, would recommend picking us up at Miller Rd
      - Recommend Bob Zialender, Cass River Greenway, Frankenmuth to talk about this
6. Consent Agenda
   a. Previous Meeting Minutes – March 19, 2019
   b. Treasurer's Report
      i. March: Profit & Loss, A/R & A/P Aging Summary, Reconciliation Report, Balance Sheet
      ii. FY19 - Spring Tree Sale - Update
   c. Local Government requests/approval
      i. Albee Township
         1. Kunik, 20.87 acres - Sect 24, Town 10N, Range 4E
      ii. Brady Township
         1. Donald Somers, 137.1 acres - Sect 31, Town 9N, Range 2E
      iii. Frankenmuth Township
         1. Michael & Connie Laux, 15 acres - Sect 17, Town 11N, Range 6E
      iv. Jonesfield Township:
         1. Mitchell Kenny, 28.52 acres - Sect 23, Town 12N, Range 1E
         2. Patrick & Lisa Kenny, 77.75 acres - Sect 15, Town 12N, Range 1E
         3. Patrick & Lisa Kenny, 78.8 acres - Sect 15, Town 12N, Range 1E
         4. Patrick & Lisa Kenny, 78.53 acres - Sect 15, Town 12N, Range 1E
      v. Richland Township:
         1. Patrick & Lisa Kenny, 75.33 acres - Sect 20, Town 12N, Range 2E
         2. Patrick & Lisa Kenny, 117.62 acres - Sect 29, Town 12N, Range 2E
         3. Patrick & Lisa Kenny, 78.6 acres - Sect 30, Town 12N, Range 2E

vi. Spaulding Township
1. John & Dianne Spero, 34.22 acres - Sect 35, Town 11N, Range 4E

Motion by Marcia, second by Ed to approve Consent Agenda, motion carried.

7. Reports
   a. District, see attached
   b. MAEAP Grant, see attached
   c. NRCS Grant, see attached
   d. NFWF Grant, see attached
   e. Other:
      i. Spring Tree Sale
         - We need to organize food still
         1. Volunteer Sign Up
            - Rachael will contact North Face to ask about volunteers for Tues 23, 8am
            - Rachael will be there Tues, 10:30 am -ish
            - Don will be picking up trees & there every day
            - Ed will be there if weather isn't conducive of farming
            - Marcia will be out of town
         2. Nursery License Inspection
            - they called said they would come to sale to do inspection
         3. Vendors
            - can invite vendors, try to get compost/soil vendor
            - Don is bring flats of flower plugs, pending approval with licensing
      ii. Soil Sampling
         - We need to revise pricing on the flyer, to include testing options
            - Lawn, garden/flowers/trees, manure, etc.
         - This should be ready to go to few businesses in the area
      iii. Fish Day Planning
         - Staff will be finalizing prizes and award categories
         - JoAnn plans to purchase a kayak to donate
8. Unfinished Business
   a. Truck Decals - TABLED
   b. FY19 Budget vs. Actual - TABLED, Nadene is working on this
   c. Truck Sprayer - TABLED
      - We need pictures, model or serial number, and a value
      - Don bought filter for this
      - Asking Ed or Larry to weld part of the frame that is broken
9. New Business
   a. Root Dip
      - Joel explained new root dip material we had pamphlet on, offering MACD pricing.
      - We have sold more than we have in stock, need more, plus idea of using this to pack trees at sale for better longevity while stored & planted.
      - Asking to get a 30 lb pail for $177

Motion by Ed, second by Marcia, to purchase a 30 lb pail for $177, to use to fill our orders, plus for packaging trees during sale pick up

   b. SAMS Renewal
      - letter needs to be sent to renew our government payment system
      - Nadene will write, for Rachael to sign and have notarized
   c. DNR, No Til "MOU-Memorandum of Understanding"
      - Read through, we need to adjust fees on our rental agreements
      - Approved and signed

d. Board "Secretary" Position/Title
   - Discussion to either utilize secretary, reassign, or drop title, to accurately reflect our operations as a district. District Admin types minutes, Marcia happy to drop title.

Motion by Ed, second by Don, to remove "Secretary" from Secretary/Treasurer board title, motion carried.

10. Announcements
    a. Fish Day, May 18, 9a-1p
    b. Tree Sale Dates:
       i. Apr 22 - pick up/inventory, Apr 23 - sort/bundle, Apr 24 - separate orders
       ii. April 25/26 - pick up & recycle 11a-7p
11. Next Meeting – May 21, 2019 - 5:30 pm

12. Adjournment

Motion by Ed, second by Marcia, adjourn meeting, carried, meeting adjourned, 7:50 pm

Minutes submitted by: Nadene Berthiaume, District Administrator

Nadene Berthiaume 5/28/19

Approved by: Marcia E Kadoo 6-10-19

David P Schultz June 13-19